

MEETING AGENDA



Meeting Date: August 9, 2022
Meeting Time: 6:30 PM
Project Name: Clinton Middle School
Project Number:
Meeting Purpose: SBC Meeting No. 1
Meeting Location: Remote Participation via Google Meet

Meeting link: <https://meet.google.com/iqa-etxe-yuz>

1. Call to Order
2. Approval of Minutes:
 - Vote Expected.
3. Invoices and commitments Submitted for Approval:
 - Invoices may be submitted in the meeting for approval by the SBC
 - Contract Approval
4. Introduction of the OPM, Dore & Whittier Management Partners team
5. Owner Approval Process
 - Financial Approvals
 - Discussion on working groups, focus group, advisory group to the SBC
 - Education focus group – Education Program Development
 - Executive advisory group
 - Community outreach advisory group
 - Facilities focus group
6. Communication Protocol
 - Project web site - File Sharing and website reporting
7. SBC Goals –
 - Handout (explaining the process)
8. Draft Schedule
 - Through Schematic Design
9. SBC Meeting Schedule, Formats, Invitations
 - Format review – in person or remote
 - Meeting preparation and information sharing
10. Pro-pay System and monthly reporting access
11. Architect RFS Review:

- RFS review and MSBA selection process overview
- Vote to send the RFS to the MSBA for their review

12. Architect Selection Committee:

- 3 Representatives to represent the district at the MSBA Designer Selection Panel in Boston – (includes one member designated by the school committee, the superintendent of schools or his/her designee and the chief executive officer of the city or town or his/her designee.)

13. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting

14. Public Comment

15. Next Meetings

16. Adjourn