

PERMANENT BUILDING COMMITTEE SCHOOL BUILDING SUB-COMMITTEE MEETING AGENDA



Meeting Date: March 12, 2024
Meeting Time: 6:30 PM
Project Name: Clinton Middle School
Project Number: 202000640305
Meeting Purpose: SBC Meeting No. 025
Location: ZOOM
Meeting Link: <https://us06web.zoom.us/j/89135968864?pwd=1lQrKB4QObcnqD1HWGhgrpbOpyX5D.1>
Meeting ID: 891 3596 8864
Passcode: 989715
One Tab Mobile: +13092053325,,89135968864#,,,,*989715# US
Prepared By: Elias Grijalva

1. Call to Order & number of voting members present.
2. Previous Topics & Approval of February 20,2024, Meeting Minutes **(Vote expected)**
3. Invoices and Commitment for Approval **(Vote expected)**
 - DWMP February Invoice No.019, in the amount of \$25,000.00
 - LPA|A February Invoice No. 014, in the amount of \$44,088.00
 - Fontaine Bros Invoice, in the amount of \$25,000.00
4. MSBA Update
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.
6. Public Comment
7. Next Meetings
8. Adjourn

PERMANENT BUILDING COMMITTEE
SCHOOL BUILDING COMMITTEE SUB-COMMITTEE
MEETING MINUTES



Project: Clinton Middle School
Subject: School Building Committee Meeting
Location: ZOOM
Distribution: Attendees, Project File
MSBA Module: 4- Schematic Design

Project No: 202000640305
Meeting Date: 02/20/2024
Time: 6:30 PM
Prepared By: E. Grijalva

Meeting Agenda

1. Call to Order & Number of Voting Members
2. COA Carriage House Design Contract
3. Previous topics & MM for Approval
4. All Boards Meeting Update
5. VE Items & vote to accept landscape VE
6. Project Budget Update
7. SD Review & Approval to submit to MSBA
8. Next steps: Public Outreach
9. Other Topics not Reasonably Anticipated 48 hours prior to the meeting
10. Public Comment
11. Next Meeting
12. Adjourn

Name

Affiliation

Steven Meyer*	PBC Member- Superintendent
Chris McGown *	PBC Chair
Michael Moran*	PBC Member
Michael Ward*	PBC Member- Town Admin
Brian Delorey*	PBC Member
Chris Magliozzi*	PBC Member & Vice Chair
Brian Farragher	CMS Facilities Director
Brendan Bailey	CMS SC Chair
Matthew Varakis	CMS SC Vice Chair
Trip Elmore	DWMP- Project Director
Elias Grijalva	DWMP – Assistant PM
Peter Caruso	LPA A – Project Manager
Jamie Blume	Fontaine Bros- Project Ex.
Chelsey Mutrie	Fontaine Bros – VP of Precon.

***PBC Voting Members**

Item No.	Description	Action
24.1	<p>Call to Order & number of voting members present 4:04pm meeting was called to order by PBC Chair C. McGown with 6 of 7 voting members in attendance.</p>	Record
24.2	<p>COA Carriage House Design Contract</p> <p>C. McGown remarked that this matter had already been addressed during our previous Permanent Building Committee Meeting and no additional information is available at this time. Discussion: None</p>	Record
24.3	<p>Previous Topics & Approval of February 6 ,204, Meeting Minutes:</p> <p>A motion to approve the February 06,2024 meeting minutes was submitted by S. Meyer and seconded by M. Moran.</p> <p>Discussion: None; Roll Call Vote: B. Delorey (Y), M. Moran (Y), M. Ward (Y), S. Meyer(Y), C. McGown (Y); Abstentions: C. Magliozzi; All in favor, motion passes.</p>	Record
24.4	<p>All Boards Meeting Update</p> <p>T. Elmore comments that the meeting had a good turnout, all questions from various boards and the community were addressed, and the project costs were significantly lower than projected in the feasibility study.</p> <p>S. Meyer notes that there were some concern neighbors from the South Main area worried about construction vehicles and entrance access, which was addressed before and during the presentation. Discussion: None</p>	Record
24.5	<p>Value Engineering (VE) Items & vote to accept landscape VE (refer to meeting packet for a list of identified VE items)</p> <p>T. Elmore highlights the list of potential cost reductions identified during the project estimation. We are proposing a 30% reduction amounting to approximately \$320,000.00. We are seeking the committee's approval to proceed with this cost-savings measure and ensure it's documented as a valuable engineering item for the Schematic Design submission.</p> <p>A motion to approve the landscape value engineering items was submitted by S. Meyer and seconded by M. Moran. Discussion: C. Magliozzi asks is this motion for just the landscape reduction or the other value engineering items as well? T. Elmore confirms this is strictly for landscape reduction.</p> <p>Roll Call Vote: B. Delorey (Y), C. Magliozzi (Y), Moran (Y), M. Ward (Y), S. Meyer(Y), C. McGown (Y) Abstentions: None; All in favor, motion passes.</p>	Record

24.6	<p>Project Budget Update</p> <p>T. Elmore notes that there was a recent change in the budget from the last meeting. The core academic ineligible square footage increased from 50 to 500 square feet. The additional 450 square feet is deemed ineligible. The adjustment resulted in a reduction of the facilities grants by approximately half a million dollars, consequently increasing the local share by the same amount. Thus, the initial local share presented was 61.3 million, it now stands closer to 61.8 million. It's important to note that these figures are subject to change as negotiations with the MSBA progress over the next month.</p> <p>Discussion: S. Meyer asks what did the MSBA cut off? T. Elmore states the makerspace of the library, the MSBA deem the space to be ineligible.</p>	Record
24.7	<p>Schematic Design (SD) Review & Approval to have DWMP & LPA A submit SD Package to the MSBA (vote expected)</p> <p>A motion was made by S. Meyer to approve the Clinton Building Project Schematic Design Budget and Submission by the OPM and Design Team to the MSBA, 2nd by B. Delorey.</p> <p>Discussion: M. Ward asks when the MSBA assesses the Schematic Design package, will they make changes or amendments to the design or budget, or is it more like a review process which simply involves either approving or rejecting it outright? T. Elmore replies, during the discussions with the MSBA, the focus would primarily be on clarifying any spaces they have questions about regarding eligibility, which influences the budget allocation. The MSBA typically does not engage in other aspects of the project at this stage.</p> <p>Roll Call Vote: B. Delorey (Y), C. Magliozzi (Y), Moran (Y), M. Ward (Y), S. Meyer(Y), C. McGown (Y) Abstentions: None; Vote results: (6) in Favor, (0) Oppose, (0) Abstain; Motion: <u>Passes</u> / Fails</p>	Record
24.8	<p>Next Steps: Public Out</p> <p>T. Elmore highlights the importance of preparing for the next steps after working with the MSBA over the next month. He emphasizes the need to inform the public and address any potential questions or misinformation accurately. The team will provide support, as they are all invested in the project's success.</p> <p>Next Steps:</p> <ul style="list-style-type: none"> • Update FAQ document. • Add user friendly links to current information on websites. • Work with PTA • March 15 - Dr. Meyer on Chamber of Commerce TV Show • Upcoming Community Events 	Record

	<p>DWMP, LPA A , & Fontaine are available for “support of;</p> <ul style="list-style-type: none"> • Upcoming Events in the Town of Clinton • Support in generating the facts about the project. • Answering any community questions <p>Discussion: M. Varakis suggested the idea of pre-recording a presentation with key slides and voiceovers to distribute widely, aiming to combat misinformation and ensure factual understanding among the public. T. Elmore emphasizes the importance of having local community members represent the project data, rather than relying on consultants. A recent incident at the Whittier vocation school, where the contractor involvement in campaign efforts for a favorable vote was met with disapproval from the community. The community voices must be at the forefront of the project presentations and discussion to maintain trust and credibility. C. Magliozzi requests a guide on what the committee are allowed to do and what we are not allowed to do, in terms of advocacy. T. Elmore states he will look into it.</p>	
24.9	<p>Other topics not Reasonably Anticipated 48 hours prior to the Meeting: Discussion: None</p>	Record
24.10	<p>Public Comment: Discussion: None.</p>	Record
24.11	<p>Next SBC Meeting: ➤ PBC/SBC Remote Meeting: March 12, 2024 @ 6:30PM</p>	Record
24.12	<p>Adjourn: 7:14 PM A motion was made by S. Meyer and seconded by C. Magliozzi to adjourn the meeting.</p> <p>Discussion: None; Roll Call Vote: B. Delorey (Y), C. Magliozzi (Y), Moran (Y), M. Ward (Y), S. Meyer(Y), C. McGown (Y) Abstentions: None; All in favor, motion passes.</p>	Record

Sincerely,

DORE + WHITTIER

Elias Grijalva

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. Please contact me for incorporation into these minutes if you have any additions and/or corrections.

Dore and Whittier Management Partners, LLC

Please send payments to;
212 Battery Street
Suite 1
Burlington, VT 05401

Clinton Middle School
100 West Boylston Street
Clinton, MA 01510

Invoice number 00019
Date 02/27/2024

Project 22-0126 CLINTON SCHOOL
DEPARTMENT

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
Pre Designer Selection	39,000.00	39,000.00	0.00	0.00	39,000.00
Feasibility Sudy	125,000.00	125,000.00	0.00	0.00	125,000.00
Schematic Design	120,000.00	95,000.00	25,000.00	0.00	120,000.00
Total	284,000.00	259,000.00	25,000.00	0.00	284,000.00

Invoice total

25,000.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00018	01/30/2024	25,000.00	25,000.00				
00019	02/27/2024	25,000.00	25,000.00				
Total		50,000.00	50,000.00	0.00	0.00	0.00	0.00

Invoice

BILL TO

Mr. Trip Elmore
 Dore & Whittier
 220 Merrimac Street
 Building 7, 2nd Floor
 Newburyport, MA 01950

DATE	INVOICE #
2/29/2024	2220-2402
TERMS	DUE DATE
Net 15	3/15/2024

DESCRIPTION							AMOUNT
Amount Now Due For Architectural Services: Re: Clinton Middle School - Feasibility Study through Schematic Design Services including Amendment No. 1 through 6.							44,088.00
SUMMARY: A/E FEE = FS - \$250,000 SD - \$350,000 Amd. #1 - \$8,140 Amd. #2 - \$28,600 Amd. #3 - \$17,600 Amd. #4 - \$11,935 Amd. #5 - \$14,190 & Amd. #6 - \$4,950 = \$685,415							
Cost Category	Phase	Fee	Previously Invoiced	Received	Current Invoice	Balance to Invoice	
0002-0000	FS	250,000	250,000	250,000			
0002-0000	SD	350,000	218,750	218,750	43,750	87,500	
0003-0000	Env. Site	8,140	8,140	8,140			
0003-0000	Survey	28,600	28,600	28,600			
0003-0000	Site Survey	17,600	17,600	17,600			
0003-0000	Geotech	10,010	10,010	10,010			
0003-0000	Flow Test	1,925	1,925	1,925			
0003-0000	Traffic Analysis	14,190	10,222	10,222	338	3,630	
0003-0000	Phius FS	4,950	4,950	4,950			
0004-0000	Other	451	451	451			
TOTAL		685,866	550,648	550,648	44,088	91,130	
cc: Elias Grijalva							
Total							\$44,088.00



INVOICE

Ⓜ
Amal #5
+ 10%

Invoice Number 2200826
Invoice Date February 29, 2024
Purchase Order 179450769
Customer Number 195431
Project Number 179450769

Bill To

Lamoureux Pagano and Associates, Inc.
 Accounts Payable
 108 Grove Street, Suite 300
 Worcester MA 01605
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Clinton Middle School Transportation Design Parameters		
Project Manager	Bryant, Rick	Contract Upset	12,900.00
Current Invoice Total (USD)	307.50	Amount Billed to Date	9,699.09
		For Period Ending	February 23, 2024

Top Task	300	Trans Design Parameters
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Bryant, Richard S (Rick)	1.50	205.00	307.50
	Subtotal Professional Services	<u>1.50</u>		<u>307.50</u>

Top Task Subtotal	Trans Design Parameters	307.50
	Total Fees & Disbursements	<u>307.50</u>
	INVOICE TOTAL (USD)	307.50

Net Due in 30 Days or in accordance with terms of the contract

APPLICATION AND CERTIFICATION FOR PAYMENT

PAGE ONE OF

PAGES

TO OWNER:
 Clinton Public Schools
 150 School Street
 Clinton, MA 01510

PROJECT: **2602**
 Clinton MS
 100 W. Boylston Street
 Clinton, MA 01510

APPLICATION NO: 1
 DATE: March 6, 2024
 PERIOD TO: February 29, 2024

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:
 Fontaine Brothers, Inc.
 510 Cottage Street
 Springfield, MA 01104

VIA ARCHITECT:
 Lamoureux, Pagano Associates
 108 Grove Street, Suite 300
 Worcester, MA 01605-2651

ARCHITECT'S
 PROJECT NO:

CONTRACT FOR: New Construction

CONTRACT DATE: January 9, 2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	25,000.00
2. Net change by Change Orders		0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	25,000.00
4. TOTAL COMPLETED & STORED TO DATE	\$	25,000.00
(Column G on G703)		
5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	<u>0.00</u>
(Column D + E on G703)		
b. <u>5</u> % of Stored Material	\$	
(Column F on G703)		
Total Retainage (Lines 5a + 5b or		
Total in Column I of G703)		
6. TOTAL EARNED LESS RETAINAGE	\$	25,000.00
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)		0.00
8. CURRENT PAYMENT DUE	\$	25,000.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	-
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

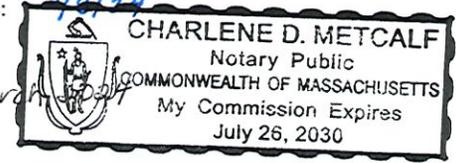
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Fontaine Brothers, Inc.

By: Elizabeth Paulson

Date: 3/6/24

State of: Massachusetts County of: Hampden
 Subscribed and sworn to before me this 2nd day of March
 Notary Public: Charlene D. Metcalf
 My Commission expires: 7/26/2030



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 25,000.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)
 ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT containing Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 1
 APPLICATION DATE: 3/6/2024
 PERIOD TO: 2/29/2024

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	%	H BALANCE TO FINISH	I RETAINAGE
			PREVIOUS APPLICATIONS	THIS PERIOD					
1	CM PRECONSTRUCTION SERVICES								
2	Preconstruction Services Lump Sum	25,000.00		25,000.00		25,000.00	100%	-	
3	PRECONSTRUCTION SERVICES SUBTOTAL	25,000.00	-	25,000.00		25,000.00	100%	-	-
5	TOTALS	25,000.00	-	25,000.00	-	25,000.00	100%	-	-



**Clinton Middle School Project School
Building Committee Remote Meeting No.025
March 12, 2024**



- 1. Call to Order & number of voting members present.**
- 2. Previous Topics & Approval of February 20, 2024, Meeting Minutes (Vote expected)**
3. Invoices and Commitment for Approval (**Vote expected**)
 - DWMP February Invoice No. 019, in the amount of \$25,000.00
 - LPA|A February Invoice No. 014, in the amount of \$44,088.00
 - Fontaine Bros Invoice, in the amount of \$25,000.00
4. MSBA Update
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.
6. Public Comment
7. Next Meetings
8. Adjourn

Previous Meeting Minutes for Approval : February 20, 2024

“Motion to approve February 20,
Meeting Minutes by _____ ,
2nd _____ .”

PBC Roll Call Vote:

Brian Delorey

Chris Magliozzi

Chris McGown

Michael Moran

Michael Ward

Steven Meyer

Timothy O’Toole

Item No.	Description	Action
24.1	Call to Order & number of voting members present 4:04pm meeting was called to order by PBC Chair C. McGown with 6 of 7 voting members in attendance.	Record
24.2	COA Carriage House Design Contract C. McGown remarked that this matter had already been addressed during our previous Permanent Building Committee Meeting and no additional information is available at this time. Discussion: None	Record
24.3	Previous Topics & Approval of February 6 ,204, Meeting Minutes: A motion to approve the February 06,2024 meeting minutes was submitted by S. Meyer and seconded by M. Moran. Discussion: None; Roll Call Vote: B. Delorey (Y), M. Moran (Y), M. Ward (Y), S. Meyer(Y), C. McGown (Y); Abstentions: C. Magliozzi; All in favor, motion passes.	Record
24.4	All Boards Meeting Update T. Elmore comments that the meeting had a good turnout, all questions from various boards and the community were addressed, and the project costs were significantly lower than projected in the feasibility study. S. Meyer notes that there were some concern neighbors from the South Main area worried about construction vehicles and entrance access, which was addressed before and during the presentation. Discussion: None	Record
24.5	Value Engineering (VE) Items & vote to accept landscape VE (refer to meeting packet for a list of identified VE items) T. Elmore highlights the list of potential cost reductions identified during the project estimation. We are proposing a 30% reduction amounting to approximately \$320,000.00. We are seeking the committee's approval to proceed with this cost-savings measure and ensure it's documented as a valuable engineering item for the Schematic Design submission. A motion to approve the landscape value engineering items was submitted by S. Meyer and seconded by M. Moran. Discussion: C. Magliozzi asks is this motion for just the landscape reduction or the other value engineering items as well? T. Elmore confirms this is strictly for landscape reduction.	Record

1. Call to Order & number of voting members present.
2. Previous Topics & Approval of February 20, 2024, Meeting Minutes (Vote expected)
3. **Invoices and Commitment for Approval (Vote expected)**
 - **DWMP February Invoice No.019, in the amount of \$25,000.00**
 - **LPA|A February Invoice No. 014, in the amount of \$44,088.00**
 - **Fontaine Bros Invoice, in the amount of \$25,000.00**
4. MSBA Update
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.
6. Public Comment
7. Next Meetings
8. Adjourn

DWPM Invoice #019 for Approval:

Motion to approve the DWMP
February Invoice, in the amount of
\$ 25,000.00, _____ 2nd
by _____."

PBC Roll Call Vote:

Brian Delorey

Chris Magliozzi

Chris McGown

Michael Moran

Michael Ward

Steven Meyer

Timothy O'Toole

Dore and Whittier Management Partners, LLC

Please send payments to;
212 Battery Street
Suite 1
Burlington, VT 05401

Clinton Middle School
100 West Boylston Street
Clinton, MA 01510

Invoice number 00019
Date 02/27/2024

Project 22-0126 CLINTON SCHOOL
DEPARTMENT

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
Pre Designer Selection	39,000.00	39,000.00	0.00	0.00	39,000.00
Feasibility Study	125,000.00	125,000.00	0.00	0.00	125,000.00
Schematic Design	120,000.00	95,000.00	25,000.00	0.00	120,000.00
Total	284,000.00	259,000.00	25,000.00	0.00	284,000.00

Invoice total **25,000.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00018	01/30/2024	25,000.00	25,000.00				
00019	02/27/2024	25,000.00	25,000.00				
Total		50,000.00	50,000.00	0.00	0.00	0.00	0.00

LPA|A Invoice #014 for Approval:

Motion to approve the LPA|A February Invoice, in the amount of **\$44,088.00** by _____, 2nd _____”

PBC Roll Call Vote:

Brian Delorey

Chris Magliozzi

Chris McGown

Michael Moran

Michael Ward

Steven Meyer

Timothy O’Toole



BILL TO

Mr. Trip Elmore
Dore & Whittier
220 Merrimac Street
Building 7, 2nd Floor
Newburyport, MA 01950

Invoice

DATE	INVOICE #
2/29/2024	2220-2402
TERMS	DUE DATE
Net 15	3/15/2024

DESCRIPTION							AMOUNT
Amount Now Due For Architectural Services: Re: Clinton Middle School - Feasibility Study through Schematic Design Services including Amendment No. 1 through 6.							44,088.00
SUMMARY: A/E FEE = FS - \$250,000 SD - \$350,000 Amd. #1 - \$8,140 Amd. #2 - \$28,600 Amd. #3 - \$17,600 Amd. #4 - \$11,935 Amd. #5 - \$14,190 & Amd. #6 - \$4,950 = \$685,415							
Cost Category	Phase	Fee	Previously Invoiced	Received	Current Invoice	Balance to Invoice	
0002-0000	FS	250,000	250,000	250,000			
0002-0000	SD	350,000	218,750	218,750	43,750	87,500	
0003-0000	Env. Site	8,140	8,140	8,140			
0003-0000	Survey	28,600	28,600	28,600			
0003-0000	Site Survey	17,600	17,600	17,600			
0003-0000	Geotech	10,010	10,010	10,010			
0003-0000	Flow Test	1,925	1,925	1,925			
0003-0000	Traffic Analysis	14,190	10,222	10,222	338	3,630	
0003-0000	Phius FS	4,950	4,950	4,950			
0004-0000	Other	451	451	451			
TOTAL		685,866	550,648	550,648	44,088	91,130	
cc: Elias Grijalva							
Total							\$44,088.00

Fontaine Invoice #001 for Approval:

Motion to approve the Fontaine Bros, Inc, in the amount of **\$25,000.00** by _____ 2nd _____"

PBC Roll Call Vote:

Brian Delorey

Chris Magliozzi

Chris McGown

Michael Moran

Michael Ward

Steven Meyer

Timothy O'Toole

APPLICATION AND CERTIFICATION FOR PAYMENT

PAGE ONE OF PAGES

TO OWNER: Clinton Public Schools
150 School Street
Clinton, MA 01510

PROJECT: 2602
Clinton MS
100 W. Boylston Street
Clinton, MA 01510

APPLICATION NO: 1
DATE: March 6, 2024
PERIOD TO: February 29, 2024

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: Fontaine Brothers, Inc.
510 Cottage Street
Springfield, MA 01104

VIA ARCHITECT: Lamoureux, Pagano Associates
108 Grove Street, Suite 300
Worcester, MA 01605-2651

ARCHITECT'S PROJECT NO:

CONTRACT FOR: New Construction

CONTRACT DATE: January 9, 2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	25,000.00
2. Net change by Change Orders		0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	25,000.00
4. TOTAL COMPLETED & STORED TO DATE	\$	25,000.00
(Column G on G703)		
5. RETAINAGE:		
a. % of Completed Work	\$	0.00
(Column D + E on G703)		
b. % of Stored Material	\$	
(Column F on G703)		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		
6. TOTAL EARNED LESS RETAINAGE	\$	25,000.00
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		0.00
8. CURRENT PAYMENT DUE	\$	25,000.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	-
(Line 3 less Line 6)		

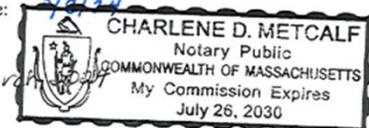
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Fontaine Brothers, Inc.

By: Ephraim Paulson Date: 3/6/24

State of: Massachusetts County of: Hampden
Subscribed and sworn to before me this 2nd day of March 2024
Notary Public: Charlene D. Metcalf
My Commission expires: 7/26/2030



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 25,000.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)
ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

1. Call to Order & number of voting members present.
2. Previous Topics & Approval of February 20, 2024, Meeting Minutes (Vote expected)
3. Invoices and Commitment for Approval (Vote expected)
 - DWMP February Invoice No. 019, in the amount of \$25,000.00
 - LPA|A February Invoice No. 014, in the amount of \$44,088.00
 - Fontaine Bros Invoice, in the amount of \$25,000.00
- 4. MSBA Update**
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.
6. Public Comment
7. Next Meetings
8. Adjourn

Town of Clinton

Clinton Middle School

Project Scope and Budget Meeting and Project Transition Meeting
Wednesday, March 20, 2024 at 1:00 pm

Project Scope and Budget Meeting Agenda:

1. Introductions and Meeting Format
2. Status of Documents, Contracts and Agreements
3. Review of the Schematic Design Submittal, and status of the DESE submission
4. Proposed Budget Discussion (TPB – 3011)
5. MSBA Legal Brief
6. Project Schedule and Next Steps (Agreements and Local Authorization)
7. Questions, Comments, Concerns

Project Transition Meeting Agenda:

1. Module 6
 - a. Advancing the Design
 - b. Schedule
 - c. Commissioning Consultant
 - d. Procuring Bids
 - e. Awarding a Construction Contract
2. Module 7
 - a. Construction
 - b. PFA-Bid Amendment
 - c. Bid Savings
 - d. Change Orders
 - e. Budget Revision Requests (BRRs)
 - f. Site Visits
3. Module 8
 - a. Closeout
 - b. Pro-Pay
 - c. 95% Reimbursement threshold
 - d. Tracking
4. Next Steps
5. Questions, Comments, Concerns

Project Scope & Budget Meeting and Project Transition Meeting

Wednesday, March 20, 2024 @ 1PM

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4. MSBA Update
5. **Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.**
6. **Public Comment**
7. **Next Meetings**
8. Adjourn

Next Meetings

PROPOSED SBC MEETING:
APRIL 9, 2024



1. Call to Order & number of voting members present.
2. Previous Topics & Approval of February 20, 2024, Meeting Minutes (Vote expected)
3. Invoices and Commitment for Approval (Vote expected)
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 - Fontaine Bros Invoice, in the amount of \$25,000.00
4. MSBA Update
5. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting.
6. Public Comment
7. Next Meetings
8. **Adjourn**

Adjourn

“Motion to Adjourn by _____,
2nd by _____”

PBC Roll Call Vote:

Brian Delorey

Chris Magliozzi

Chris McGown

Michael Moran

Michael Ward

Steven Meyer

Timothy O’Toole

Thank You